

Registration form Non-EU/EFTA citizens

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PLEASE FILL IN ONE FORM FOR EACH PERSON COMPLETELY AND READABLE!

This form including all required documents has to be sent to the Migration Office, P.O. Box, 6301 Zug **within 14 days** after entering into Switzerland or moving from another canton. Please note: **biometric identification** has to be recorded of all persons (see page 2).

Moving from **Date of arrival**
 Place (city) **and** country to canton of Zug

Current employer or name of school

Company name Postal Code /
 Address Place
 Employment contract indefinite Phone number
 limited until

Personal details of foreign person

Surname Date of birth
 First name Place (city) of
 birth **and** country
 Nationality Religion rom.-catholic evang.-reform.
 other/none
 Marital status **Date** of (civil) marriage
or divorce
 Passport expiry date **Place** of (civil) office
or divorce
 Maiden name First name of
 of mother mother
 Surname of father First name of
 father

Purpose of stay
 Name of health insurance

Home address in canton of Zug

Address Phone or
 mobile number
 Postal code/ Place E-Mail

Spouse and children (also to be filled out if abroad)

Surname First name
 Address Nationality
 Postal code / Place Number of under
 aged children abroad

Persons living in the same household

Surname First name
 Surname First name
 Surname First name

Please include power of authority
 if represented by third parties

Place and date **Signature**

Turn paper to see required documents →

Please be aware that delays of registration may be charged in addition.

Biometric identification has to be recorded of all persons including children.
Unexcused failure to appear will be charged with an administrative fee of CHF 50.-

Our address:

Amt für Migration
P.O. Box
Aabachstrasse 1
6301 Zug

**For any further queries or information
please contact us as follows:**

Phone number +41 (0)41 728 50 50
E-Mail info.afm@zg.ch
Website www.zg.ch/afm

The following documents must be submitted:

when entering:

- **Copy of passport**, date of expiry and entrance visa for visa obligatory persons
- Copy of birth certificate
- Confirmation of work permit if employer is outside of canton of Zug
- Copy of rental agreement for an adequate accommodation
- In case of sublease an **additional** confirmation from the **landlord or real estate company** is required
- School confirmation for children of school age (attending school or university)

when moving from another canton:

Non-EU/EFTA citizens with C-permit:

- **Copy of passport**, date of expiry
- Copy of rental agreement for an adequate accommodation
- In case of sublease an **additional** confirmation from the **landlord or real estate company** is required
- Original residence permit
- Confirmation of departure from previous canton
- School confirmation for children of school age (attending school or university)

Please ensure your letterbox is named. The permit will be sent by registered mail to your home address. Pickup period at the post office is 7 days.